



## Where Can I Find Answers to My Questions About FPTA 2018 Audition Requirements and Procedures?



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### Florida Professional Theatres Association (FPTA)

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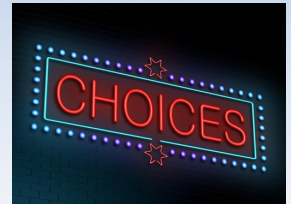
# FPTA 2018 Statewide Professional Audition Requirements & Procedures

## 1. All auditioning actors will have a two-minute-audition time slot.



Choose one (1) from the following options:

- Two contrasting monologues
- A monologue AND a song (favored by participating companies)
- One monologue
- Two contrasting songs



The audition timing will begin after you state your name and number just before your actual audition begins. Time will be called with a polite "Thank You" at two (2) minutes for all actors/performers.

## 2. Requirements for those who plan to sing:

Clearly mark your sheet music, and please

- have clear copies of published vocal-selection sheet music in plastic sheets in a binder or secured on cardboard or taped together;
- have music in the key you sing and clearly marked as to dynamics, tempos, articulation, repeats, and endings;
- please don't (1) arrive without music; (2) ask the accompanist, "Do you know. . .?"; (3) give arrangements that exist in your head and not on paper; (4) give last-minute verbal instructions; (5) have unwritten transpositions and illegible lead sheets or copies; and
- please do upon entering the audition space briefly explain your needs to the accompanist before your audition begins if you plan to sing, such as tempo, introductions, markings for tempo changes, articulation, repeats, and endings.



**Thank you for you for your cooperation.  
These procedures will help enhance your audition.**

**3. Check in at the registration table** in the lobby of Riverside Theatre at least one hour before your scheduled time. Please know your time, audition number, and workshop schedule to make check-in easier and quicker. When you register using the online application, please make a note of the workshop dates and times you register for from May 19 through May 21.





## FPTA 2018 Audition Requirements and Procedures continued:

**4. Bring 22 headshots** with your updated résumé either glued or copied on the back of each headshot. We prefer you do not staple your résumé to your headshot. The companies have a copy of your acting résumé in their *FPTA 2018 Company Notebooks*; however, they might request your headshot/résumé for their files on their callback forms posted at callback posting times.



**If a company or companies request your headshot** (you will know at callback posting times--see below), **here are the procedures:**



- a. If a company or companies want a copy of your headshot, you'll be notified when callbacks are posted.
- b. Please make sure your telephone number, e-mail address, and audition number are on each copy of your headshot / résumé for the companies that request just your headshots.
- c. ALSO, do the same procedure as explained in 4.b. above with your headshots for those companies that call you back for either dance, music, or reading callbacks.
- d. After you have prepared the headshots with the information above, place them **ONLY** in the companies' headshot boxes that have requested them and in those company headshot boxes who called you back for either reading, dance, or singing.

**Please do not put headshots in the companies' headshot boxes if those companies don't call you back OR request your headshot. This policy saves you money.**



**5. While you're waiting to be called for your audition, review the callback information and other updates on the information bulletin board** in the registration area.

**6. Actors are called by their audition numbers** approximately 20 minutes prior to their audition times. So, please be in the lobby at least 20 minutes prior to your audition to be included in your audition group and guided to the audition location. We don't want you to miss your audition.





## FPTA 2018 Audition Requirements and Procedures continued:

**7. Once your number has been called**, you'll wait briefly in line outside the audition entry to the audition space and stage.



### Once you enter the audition space,

- a. State your audition number and name as soon as you enter the audition space. This will give the company representatives time to find your résumé in their *FPTA 2018 Company Notebooks* before you begin your audition.
- b. If you plan to sing, go directly to the accompanist to briefly review your sheet music. If you're not singing, read c. below.
- c. Go directly to downstage center of the stage. State your number and name again.
- d. Begin your monologue and/or song, and please don't explain it or tell the company representatives what piece(s) or song you will do. Just begin your monologue and/or song after you state your audition number and name. Your audition will begin when you start your monologue or song (whichever one starts your audition).
- e. After your monologue (if applicable), nod to the accompanist you're ready to sing.
- f. Once your audition is completed, state your name and number one more time.
- g. Pick up your sheet music, if applicable, from the accompanist; and exit the stage.
- h. After your monologue (if applicable), nod to the accompanist you're ready to sing.
- i. Once your audition is completed, state your name and number one more time.
- j. Pick up your sheet music, if applicable, from the accompanist; and exit the stage and space.



### 8. The Audition Space

The auditions will be held in the Waxlax Theatre at Riverside Theatre in Vero Beach. The audition space will be shown to actors approximately every two hours; so, if you want to see the audition space, please arrive early.



### 9. Callback Information

Callbacks are held at the end of the audition day, which ends around 6:00 p.m. on Sunday and around 5:45 p.m. on Monday (subject to change). For example, if you audition on Sunday and are called back, you will need to be available for callbacks the evening of Sunday, May 20. If there is some reason you cannot stay for callbacks, please let someone at the FPTA registration desk know.



**Callbacks are posted at these approximate times --  
note that these times are subject to change:**



#### **Sunday, May 20 and Monday, May 21:**

- around 1:45 p.m. (for morning auditions prior to 12:30 p.m.)
- mid-afternoon around 3:45 p.m. (for auditions between 1:30 p.m. and 3:30 p.m.)
- around 6:15 p.m. (for auditions after 3:30 p.m. until 6:00 p.m.)

#### **How to Learn If You've Been Called Back by a Company or Companies:**

At the three callback-posting times listed above, companies will provide one callback form at each callback time that lists the audition numbers of those who they just auditioned and who they want to call back for either reading, dance, or music callbacks. These company-callback forms are taped on long-folding tables in a room right off the FPTA registration lobby at Riverside Theatre in front of each company's callback-magazine box to collect the headshots they request.

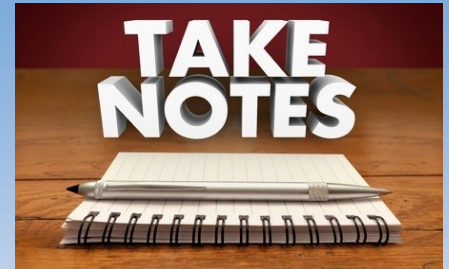






## FPTA 2018 Audition Requirements and Procedures continued:

Have your headshots / résumés ready as requested under #4 on page 2 before you move around the callback tables in the lobby to review the companies' callback forms and the audition numbers of who they have requested headshots only or callbacks from and take notes of which companies request one or more of the following:



- (1) A copy of your **headshot / résumé ONLY**; only if requested by a specific company, just put your headshot / résumé in that company's headshot box;
- (2) That you **sing again** (a totally different song than what you sang at your audition — 16 bars only and clearly marked); put your headshot / résumé in that company's box and go see the callback coordinator in lobby to schedule your singing callback; bring extra and different sheet music to demonstrate your vocal range;
- (3) That you participate in the **dance callbacks\***; put your headshot / résumé in that company's box and no need to see the callback coordinator in lobby to schedule your dance callback; so, please bring clothes you can move in and appropriate foot wear, including tap shoes, but only if you already own a pair and show up at 7:00 p.m. at the dance callbacks' room TBA;
- (4) That you **read for a specific part**, be available for an interview, or do your audition again; put your headshot / résumé in that company's box and go see the callback coordinator in lobby to schedule your reading callback;.

**\* Important Note About Dance Callbacks: All actors who want to be seen in dance callbacks may participate, even if they have not been called back for dance;** so, bring the appropriate clothing and shoes if you decide to stay for the dance auditions/callbacks. If you want to demonstrate that you can move well or dance, you are welcome to participate in the dance callbacks from 7:00 p.m. to 8:00 p.m. on Sunday, May 20 or Monday, May 21.

### 10. Cancellations and Revisions

All cancellations and revisions must be completed on your online registration form and received by FPTA on or before May 15, 2018. No refunds or changes will be honored after May 15, 2018. Refunds do have a \$10-processing fee.



### 10. Liability

All participants at all FPTA 2018 activities while on the Riverside Theatre property are covered under the Riverside Theatre General Liability Policy.

### 12. Sponsorship

These auditions and workshops are made possible by participating companies' and actors' fees associated with FPTA 2018. We are also grateful to Riverside Theatre for providing its theatre, staff, and volunteers to help make this event possible and to Guillermo Marrodan for his time and expertise to develop the online application.